NIH Child Care Board Meeting Minutes
September 11, 2014
Building 1, Wilson Hall

Members in Attendance: Julie Berko, Andria Cimino, Deborah, Coelho, Eric Cole, Jason Levine, Caroline Lewis, Sybil Philip, Reaya Reuss, Heather Rogers, Suzanne Ryan, Sheri Schully, Erin Williams, Christine Moretto Wishnoff, Richard Wyatt, Eva Chen, Deborah Cohen, Kristin Dupre, Edward Kang, Ivan Locke, Mary Ellen Savarese, Tonya Lee, Julie Haffner

Center Liaisons Attending: POPI: Christina Segura, Jennifer Rooms **ECDC:** Anne Schmitz, Barbara Acquaviva, Andrea Brush **ChildKind:** Jaydah Wilson, Emily Place

Guests:
Dr. Alfred Johnson, Director, ORS, Tim Tosten, Associate Director, P&E Services, Susan Cook, Director, DATS, Leslie Edsall, DATS, Courtney Bell, ORS, Laura McIntyre, OHR, Jenna Moran, OHR

I. Welcome and Introduction of Board Members and Attendees-
Chair Schully called the meeting to order and welcomed everyone to the new Board year. Vice Chair Cimino led everyone in a short ice breaker activity and then all attendees introduced themselves.

II. Welcome from ORS
Dr. Alfred, Johnson, Director of the Office of Research Services (ORS) welcomed all the Board members and guests. Dr. Johnson spoke of the positive efforts of the Board and thanked them for those efforts. He spoke of the scrutiny of all public programs and shared that he will be conducting a review of all ORS programs in order to assure their continued value to the NIH. Dr. Johnson will be asking the NIH Child Care Team to review all current services and present evidence of positive impact using data and documentation.

Dr. Johnson asked the Board to assist in these comprehensive efforts to analyze services and make recommendations regarding their importance. Board ideas and input will make the already terrific programs even better.

Dr. Johnson also updated the Board on the construction delay at the Northwest Child Care Center and assured the Board that ORS and Office of Research Facilities were committed to this center and will make sure the Board is given regular updates.

There was discussion regarding budget impacts on the NIH Child Care Program, and Dr. Johnson pointed out that current programs had never been reduced due to their importance and the excellent evidence of that fact by the Board and DATS staff. Data and evidence, qualitative and quantitative, is key.

III. Updates:

- **Approval –Minutes from May 2014**-Ms. Cimino asked for approval of the minutes from May 2014. A motion was made, seconded and approved.

- **Membership Committee-**Sybil Philip reported on the activities of the Membership Committee which resulted in review of 17 applications and interviews of 10 applicants to fill (5) Voting Members positions. Members of the Membership Committee were: Julie Berko, Andi Cimino, Brian Rabin, Rosalind King, and Sybil Philip.

  The (5) newly appointed Voting Members, Ms. Deborah Coelho, Mr. Eric Cole, Ms. Caroline Lewis, Dr. Suzanne Ryan, and Dr. Richard Wyatt were welcomed again and asked to share their interest in joining the Board.

- **Dependent Care Committee-**Erin Williams reported that the Dependent Care Committee had been extremely busy over the summer. They assisted with the development of the two webpages on the Health and Wellness Website: Child and Family; and Adult Dependent and Elder Care. The Committee also assisted ORS & the Health and Wellness Council to provide the first Elder and Adult-Dependent Care Information and Resource Fair on August 29th at the Safety, Health and Wellness day. The event was a huge success with over 200 participants. A unique and very graphic technique was used to gather data from the participants: "consensograms." This concept was the idea of Reaya Reuss and the committee was able to gather some interesting data which will be presented at the October Board meeting. Board Members of the Dependent Care Committee were: Reaya Reuss, Julie Berko, Eva Chen, Brian Rabin, Erin Williams and Health and Wellness Council members were: Jane Jacobs, Jamie Goldsby, Angela Bates, and Chris Gaines.

- **Annual Report** – Chair Schully reported that the Annual Report was forward to Dr. Francis Collins, Director of NIH, on August 28th. Dr. Schully asked all members to share this report with interested groups. She thanked the Annual Report Committee for working over the summer to complete the report. Members of the Committee were: Jason Levine, Christine Moretto-Wishnoff, Erin Williams, Andi Cimino, Reaya Reuss, Brian Rabin, Wendy Knosp, Rosalind King, Zhiyong Lu, and Sheri Schully.

- **Northwest Child Care Center-**Mary Ellen Savarese acknowledged that Dr. Johnson had given the current status and she repeated the commitment to keep the Board informed of all developments.

- **Legislative Update-**Mary Ellen Savarese reported that OGC had considered the Board request for review of the authority of the NIH Director to authorize child care resources for NIH employees beyond the Trible Amendment. There is an additional NIH Legislative Proposal before HHS to consider all trainees as NIH employees for the purposes of all resources, specifically the child care tuition subsidy program.

- **Back-up Care Contract-**Tonya Lee thanked Ms. Sybil Philip, who served on the Technical Evaluation Panel for the NIH Back-up Care Program contract. Bright Horizons, the current vendor, was awarded the contract on August 6th. We are looking forward to continuing our relationship with Bright Horizons and

improving the awareness and usage of the Back-up Care Program**.**

- **Women in Biomedical Careers**-Dr. Schully serves as the Child Care Board liaison to this group and reported that the rate of women who drop out of leadership roles in science is of serious concern. They are very aware that child care is an important impact on this issue and will be exploring the issue in future.

- **Life@NIH Survey**-Tonya Lee reported that she was contacted On July 29th, by Ms. Stephanie Jackson, from New Mexico Department of Family & Community Medicine, Public Health Program, asking if she could use one of the questions on the New Mexico Youth Risk and Resiliency Survey. The question was "Do you have, or do you expect to have within the next 12 months, children aged 6 years or younger?" We will know in January if the question was approved. The work of the Board goes beyond NIH!

IV. **NIH Child Care Program Overview**- As a way of introducing new members to the NIH child care programs, and refreshing all members, Tonya Lee shared a Power point presentation of the NIH Child Care Program and answered questions from Board members.

V. **Board Orientation**-Tonya Lee conducted the annual orientation for the Board, reminding all members, voting and non-voting, of roles, responsibilities and commitments.

VI. **Work Plan 2013-2014-** Dr. Schully led the Board through the Annual Work Plan as written and proposed last Board year. Several items were discussed and there was opportunity for members to volunteer for committees that will undertake the work of this plan.

VII. **Announcements and Adjourn**- Dr. Schully requested announcements.
Tonya Lee announced a special Back-Up Care Offer in September and a Back-to School Outreach event on September 3rd.

The meeting was adjourned at 12 Noon.

The next Board meeting will be October 23, 2014