

NIH Child Care Board Meeting Minutes
March 6, 2014
Natcher Conference Center, Room G.

Members in Attendance: Brian Rabin, Andria Cimino, Rosalind King, Jason Levine, Julie Berko, Sybil Philip, Heather Rogers, Sheri Schully, Reaya Reuss, Erin Williams, Tim Tosten, Christine Moretto Wishnoff, Wendy Knosp, Anastasia Aksyuk, Lynn Adams, Mary Ellen Savarese, Tonya Lee, Julie Haffner

Center Liaisons Attending: Childkind: Jaydah Wilson **POPI:** Christina Segura, Jen Rooms, Courtney Duncan **ECDC:** Anne Schmitz, Barbara Acquaviva, Andrea Brush

Members Absent: Zhiyong Lu

Guests:

Victoria Gudeman, ORS, Employee Assistance Program, Intern
Debbie Cohen, OHR

I. Welcome and Introductions of Members, Liaisons and Guest- Mr. Brian Rabin

Chair Brian Rabin welcomed Board Members, Liaisons, and Guests.

II. Approve January Minutes – Mr. Brian Rabin

Chair Rabin asked for approval of the Minutes from the January Board Meeting. Minutes were approved and accepted with typographical corrections.

III. Chair's Report and Updates – Mr. Brian Rabin

• **Back-up Care- Mr. Brian Rabin**

The Back-up Care Program Pilot Report was sent forward on February 14, 2014 to Dr. Francis Collins, and copies were sent to Dr. Gottesman, Colleen Barros, Dr. Johnson, Dr. Judith Walters, Susan Buchanan, Chris Major, Hillary Fitis, Maureen Gormley, and Dr. Lucie Low. Members were asked to suggest others who should get a copy of the Report. Tim Tosten suggested sending the Report to him and he will forward it to Executive Officers.

• **Northwest Child Care Center (NWCCC)--Ms. Mary Ellen Savarese**

Ms. Savarese provided the Board with an update on the progress of the Northwest Child Care Center Project.

- Still waiting on review of the environmental application.
- The 95% drawings are completed and the Child Care Team will be reviewing them.
- A note has been sent to Dr. Johnson and Mr. Wheeland about the Board wishes to have a ground breaking in April, in conjunction with Month of the Young Child.
- A sign has been ordered for the site.
- Ms. Savarese asked the Board to consider who should be invited to the Ground Breaking, suggested a Committee quickly convene to plan the event, and called for volunteers. Many Board members volunteered including; Mr. Rabin, Dr. Schully, Dr. Levine, Ms. Rogers, Ms. Reuss, Ms. Moretto Wishnoff, and Ms. Williams.
- The NWCCC, Office of Research Facilities (ORF) Project Manager will give a presentation at the April Board meeting.
- A discussion as to how the NWCCC will be added to the NIH Child Care Wait List is needed.
- Ms. Moretto Wishnoff suggested having an article in the NIH Record.

- **Women in Biomedical Careers Committee Meeting- Dr. Sheri Schully and Ms. Mary Ellen Savarese**

Dr. Schully presented information about the Tribble Amendment to the Woman in Biomedical Careers. Ms. Savarese and Ms. Lee attended and provided a simple one-page handout. The current proposed changes to the Tribble Amendment are Subsidy for Fellows and Community-based Child Care Centers. Ms. Savarese discussed the budgetary impact on the NIH Child Care Program, if Fellows are included. One issue that was brought up during the meeting was the impact of changes for intramural scientist may also include extramural scientists.

- **Membership Committee-Mr. Brian Rabin**

Mr. Rabin announced a few Board membership changes, which will be taking place in the upcoming year. He asked the Membership Committee to reconvene, select a Chair, and discuss who cannot renew, able to renew, and create a plan for recruiting new members.

- The following members cannot renew: Dr. Rosalind King and Mr. Brian Rabin
- The following members have terms endings and are eligible to renew: Dr. Zhiyong Lu and Mr. Tim Tosten
- Current Membership Committee members are Ms. Cimino, Ms. Berko, and Mr. Rabin.
- Mr. Rabin asked if anyone else was interested in joining the Committee and emphasized this as a short-term commitment starting in April and ending Mid-Summer.
- Ms. Lee clarified that only Federal Employees can be Voting Members and she gave a brief overview of the membership process.
- Ms. Savarese advised the Board to review the Work Plan to determine the preferred skills and interest of new members. You want people who will take the Board forward for the next several years.
- Ms. Lee added that the selection process is a difficult task, because the applicants are always so great.
- Ms. Knosp asked about FELCOM not having Voting Member status as there are 4000 Post-Doc's working at NIH.
- Ms. Savarese explained the Board Charter specifies only Federal Employees can be voting members. It is also an NIH Policy and Boards/Commissions have to go to HHS for approval
- Mr. Rabin reminded the group that the Board strategically tries to get representation from all IC's.
- Ms. Lee added that this is an opportunity for everyone to re-evaluate their commitment to the Board. Members should contact the Committee or the NIH Child Care Team if they are unable to continue to meet their duties as a Voting Members.

IV. Legislative Changes (Tribble Amendment): Mr. Tim Tosten

Mr. Tosten held a committee meeting with the new OGC representative, Joanna Bergman. The Committee had emails from previous years, asking OGC to reevaluate the request for a community-based child care pilot. The Committee will press OGC for approval of Community Based-Child Care.

- Ms. Savarese and Ms. Lee met with OGC and provided history and information.
- Ms. Lee explained that the current NIH Child Care Centers could never meet the demand for child care and would like to be able to tap into quality centers within the community and provide resources. It would allow us to partner with outside centers.

- Ms. Reuss asked about incentives to hold slots for NIH employees.
- Dr. Knosp asked about the impact it would have on tuition.
- Ms. Lee stated that we cannot subsidize direct cost of care.
- Dr. Knosp asked how it would affect the Wait List.
- Ms. Lee explained that if we have more spaces out in the community, it could possibly open spaces on Campus for researchers who are required to be on campus.
- Ms. Savarese stated that the Community-based Centers would have the same standard as our current centers; Licensed and NAEYC Accredited. She believed that people would value the assurance of an NIH Network of Child Care Partners.
- Questions were also raised about how Office of Research Services (ORS) would create the partnership, the costs of this venture, partnering with other Federal Agencies, and how the list approved centers will be given to the NIH Community.

V. Dependent Care- Ms. Julie Berko and Ms. Erin Williams

Ms. Berko and Ms. Williams presented to the Health and Wellness Council meeting on March 5th. Ms. Berko began the presentation with the Life@NIH Survey and explained the important issues that were identified. The focus of the presentation was a lack of awareness of the programs that are available throughout the NIH community. Ms. Williams spoke of the NIH Child Care Board's recommendations; including a one-stop-shop website, provide training to supervisors, and put together a group to explore Dependent Care issues.

- Adult/Elder Care Resources were distributed. Many people were unaware that the Back-up Care Program included Adult/Elder Dependent Care options.
- Ms. Berko elaborated about how important it is to bring together all the resources NIH currently offers, so it is easily accessible to potential and current employees.
- The Wellness Council agreed to partner with the Dependent Care Committee to discuss collaborating. Several members of the Council volunteered to join our efforts.
- Ms. Savarese stated that the Wellness Council is part of ORS and the Council should have representation from every IC. Dependent Care relates well with the Wellness Council's Mission.
- There are great resources out there that just need to be publicized.
- Mr. Tosten suggested sending a response to Colleen Barros, since she recommended the Board look at partnering with other organizations.
- The next step is to create a bridging committee
- Ms. Cimino recommended having a member of the Board's Communication Committee serve as a liaison on the Dependent Care Committee. Possibly add Ms. Moretto Wishnoff on meeting invites. She also asked how to percolate these issues up.
- Ms. Savarese wants to know how to get this issue to the forefront of agendas.
- We don't want just another website.
- Mr. Tosten shares his concern about ownership of Dependent Care. If it wasn't for the NIH Child Care Program offering Dependent Care resources it would go away. ORS and HR should talk

VI. Communication Committee- Christine Moretto Wishnoff

Ms. Moretto Wishnoff announced the launching of the new and improved NIH Child Care Board web pages and invited Ms. Lee to present the NIH Child Care Program Website to the Board.

- Ms. Lee described the navigation of the Website to the Board.

- A few comments were made regarding alphabetical order, Family Resources, International Women's Group, Reports, and links to government links only.
- The deadline to have any edits or ideas for the website is March 14, 2014
- The overall assessment of the changes was overwhelmingly positive.
- Ms. Cimino brought up the Plain Language Award

VII. Announcements and Adjourn

- Ms. Haffner announced and distributed an upcoming Lunch and Learn Webinar entitled: Finding the Right Care for Your Aging Parent or Adult Dependent
 - Questions were raised as to the tracking of attendees of the webinar, which will help in gauging the needs. Ms. Lee stated she will report the number at the next board meeting.
- Ms. Savarese announced that Debra Chen from Equity Diversity Inclusion will host a weeklong series of events. On Wednesday, March 26 there will be a panel discussion on Work/Life issues that she will be moderating and other Board members may be invited to be on the panel.
- NIH will be hosting the Washington Work/Life Coalition quarterly meeting on May 2, 2014. It is a lunch time session to discuss common interest, best practices, and will provided good conversations.
- Ms. Reuss asked if the Board participates in the Take Your Child to Work Day.
 - Ms. Savarese stated that the activities of the day are presented by the IC's and ORF/ORS are assigned the operational aspect of the day.
 - Ms. Reuss suggested the Board have a table set up staffed by Board members.
 - Ms. Savarese could ensure a table be set up for the Board. It would be from 9:00 to 12:00 and Ms. Lee added that Board cards, applications and information can be provided.

The meeting was adjourned at 11:50 am.

The next Board meeting will be April 10, 2014.