

NIH Child Care Board Meeting Minutes
October 29, 2009
Building 31/6C Conference Room 10

Members in Attendance: Valerie Durrant, Julie Berko, Jason Levine, Angela Magliozzi, Susan Persons, Brian Rabin, Heather Rogers, Conrad Farina, Joslyn Kravitz, Adam Lee, Nicole Gormley, Mary Ellen Savarese, Bea Curl, Tonya Lee

Conference Call: Rosalind King, Sheri Schully, Lisa Strauss,

Members Absent: Hillary Fitis, Kelli Carrington

Center Liaisons Attending: POPI: Paulina Alvarado, Michele Frank, ECDC: Anne Schmitz
ChildKind: Jaydah Wilson, Amy Cliber, Robin Kastenmayer

I. Welcome and Introductions

Chair Valerie Durrant welcomed everyone present in person and via phone. Chair Durrant also welcomed Nicole Gormley, the new Clinical Fellows. Chair Durrant informed the Board that Dr. Johnson was at another meeting and would be joining them around 11:00 am.

II. Approval - Minutes for September 2009

Chair Durrant called for a vote to approve the minutes from the September 2009 meeting. The minutes were approved.

III. Report from Chair—Valerie Durrant

Chair Durrant gave a summary of the Board plan concerning the Annual Report. The Annual Report is scheduled to be submitted to Dr. Collins in early January. The Annual Report documents the activities, accomplishments and recommendations of the Board. The Board report should be brief, to the point and written in plain language. The Annual Report will give the Board an opportunity to invite Dr. Collins and others to the 20th Anniversary of the NIH Child Care Board that will coincide with the 8th Annual Parenting Festival in April 2010.

IV. Committees and Members – Bea Curl

Ms. Bea Curl thanked the members who responded to her request to sign up for Board committee work. A list of the committees and current members was distributed. The following committees will convene in November and present to the Board in December the recommendations that will be considered for the Annual Report,

- Subsidy Committee - The committee will reconvene and examine the data to possibly recommend changes to the structure, caps, and reimbursements. The Subsidy is currently funded at \$300,000 per year. The committee will base their recommendation on what changes will be most effective and have the most impact on lower income employees. There is a possibility that the program may reach a waitlist by the beginning of 2010. The notice of the meeting will go out to all Board members.

- Back-up Care Committee - The committee will need to finalize their recommendation and make a formal recommendation to the Board in December.

IV Continued

- Emergency Planning Committee—Hillary Fitis and Julie Berko will co-chair this committee. The focus of this committee is to discuss issues concerning workforce preparedness that relate to child care services. The committee will forward questions, as needed, to the appropriate NIH organization to assist. This committee will convene in December/January.

V. **Dr. Alfred Johnson, ORS Director NIH Child Care Overview**

Dr. Johnson gave a PowerPoint presentation on the responsibilities of ORS, the current state of NIH Child Care and the future of NIH Child Care. The Child Care Coordination team serves as the focal point on all child care services and programs and gives technical advice on policy, oversees Use Agreements with the NIH child care centers, has budget responsibilities for the Subsidy, Resource and Referral, outreach events, and facilities.

Current Status on NIH Child Care

- 3 local centers: 2 located on main campus and 1 off-campus
- As of March 2009, there are 1,319 children on the NIH Waitlist.
- Resource and Referral services are available to all NIH employees.
- Dependant Care was announced as a new service now available to all NIH employees. The new Dependent Care flyer was distributed.
- NIH Child Care Subsidy program has a budget of \$300,000 per year and in FY 2009 served a total of 124 employees and 162 children.
- Additional resources to the NIH community: Parenting Listserv, Parenting Seminars, Ask the Parenting Specialist, Annual Summer Camp Guide Fairs, and Annual Parenting Festival

The Future of NIH Child Care

- **Northwest Child Care Center** will be located on NIH campus, projected to serve 170 children (ages 6 weeks to 5 years of age), in the requested FY 2010 budget, currently at 35% design and projected to open 2012.
- **Legislative changes** are currently being considered at the Department of Health and Human Service level. There will be a meeting scheduled with Dr. Kington to discuss the NIH Director's authority and how any legislative changes would impact other areas of NIH, not just the child care programs.
- **Subsidy changes** – The recommendations made by the Board regarding household income cap, the percentages of subsidy and funding implications will be forwarded by ORS to the NIH Leadership.
- **Work/Life Issues** include Health and Wellness, Dependent Care, and Lactation. ORS is currently the lead agency for NIH on Health and Wellness initiatives. Dependent Care is now incorporated in the Resource and Referral Services. Lactation is now managed by ORS/DOHS and a new Statement of Work is being development for long-term services.

Dr. Johnson stated that he is committed to enhancing the child care services and health and wellness at NIH.

Dr. Johnson was asked about the status of the Northwest Child Care Center. Dr. Johnson stated the center planning is proceeding and once there is a final design the Board will be briefed.

Dr. Johnson was asked about the perceived diminished role of the Worklife Center. Dr. Johnson stated that the ORS has been assigned increased responsibilities for wellness activities. During these economic times there are understandably budget constraints. Research is being decreased and the number of research employees is also being decreased. IC's are looking at this balance.

Chair Durrant thanked Dr. Johnson for his time and asked that he contact the Board if there was anything the Board could do to help.

VI. Board Annual Report –Valerie Durrant

Currently, there are 2 issues that are pending: Subsidy and Back-up Care. The Subsidy and Back-up Care Committees need to meet and finalize their recommendations to submit to the Board for the Annual Report.

Other suggestions that are being considered for the Annual Report were:

- Highlight programs that effect hiring and retaining personnel
- Include a list of areas in which NIH is superior and those areas NIH needs to improve
- Include/reference the AARP article that lists NIH as the #3 best place to work
- Presentation of documents: Present the overview of the top 3 items at the beginning of the report; use plain language; make it a brief presentation- no more than 2-3 pages; attach a discussion memo with background information

VII. Announcements and Adjourn

Tonya Lee thanked the Board members who assisted with reviewing and commenting on the Child Care website. Updates were made and each member was encouraged to visit the website. Ms. Lee also provided flyers for the Holiday 2009 Parenting Seminars.

**The next meeting will be December 3, 2009
Rockledge Building II, 9th Floor Conference Room**