Comparing “NTE Date” and “ID Badge Expiration Date”

“NTE Date”?
Found in NED under → NIH Work Info

NTE (Not To Exceed) date:
• is an expiration date on the NED record itself.
• is not a required field and is completely unrelated to the ID badge expiration date field.
• may be the same as the ID badge expiration date, but only if you make it the same.
• can be easily viewed in NED under Legacy NED reports.
• AOs/ATs can enter and change a person’s NTE date as an Update.

Make sure the NTE date is accurate—if you’re not sure about it, remove the date from NED!
• NED usually deactivates records containing an NTE date the day after the NTE date.
• NED deactivation results in loss of NIH services including the disabling of a person’s ID badge and NIH network access/email.


“ID Badge Expiration Date”?
Found in NED under → NIH Services Info

ID badge expiration date:
• is the expiration date of a person’s ID badge.
• has no impact on network access (e-mail, etc).
• is a required field and will default to five (5) years unless determined by an AO/AT to be shorter in length when requesting an ID badge in NED (or by DPSAC during the badge issuance process).

NIH ID badge:
• is generally issued for up to one year.
• summer interns receive badges that expire on 9/30 of the year they are issued.
• also called "legacy" or “non-PIV” badges.

HHS ID badge:
• expiration date for all HHS ID badges is five (5) years.
• also called a “smartcard” or a “PIV card”.