

### **Exemptions to Mandatory PIV Card (HHS ID Badge) & PIN Login to ITAS**

Some ITAS users will be granted an exemption to the ITAS smart card login requirement. Exemptions fall into five categories:

1. Users who will not be issued an HHS ID Badge (PIV card) such as OCONUS and Summer students.
2. Users who are unable to use an HHS ID Badge (PIV card) such as individuals who may be physically unable to operate a card reader and PIN pad.
3. Users who are temporarily unable to use an HHS ID Badge (PIV card) such as individuals who are waiting for their HHS ID Badge to be issued, or have a lost, broken or stolen HHS ID Badge.
4. Users who do not have access to a government-furnished computer running Windows, such as Apple computer users.
5. Users who are unable to resolve issues with their HHS ID Badge (PIV card) in the timeframe available for the temporary access such as individuals who have issues while on extended travel.

To request an exemption based on one of the criteria above, individuals should contact the NIH IT Service Desk at 301-496-4357 or submit a ticket online at: <http://itservicedesk.nih.gov/support>.