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Note: Please contact one of your IC's super users if you have questions about the NIH He

Comparing “NTE Date” and “ID Badge Expiration Date”

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“NTE Date”?

Found in NED under → NIH Work Info

NTE (Not To Exceed) date:

- is an expiration date on the NED record itself.
- is **not** a required field and is completely unrelated to the ID badge expiration date field.
- may be the same as the ID badge expiration date, but **only if you make it the same**.
- can be easily viewed in NED under Legacy NED reports.
- AOs/ATs can enter and change a person's NTE date as an Update.

Make sure the NTE date is accurate—if you're not sure about it, remove the date from NED!

- NED usually deactivates records containing an NTE date the day after the NTE date.
- NED deactivation results in loss of NIH services including the disabling of a person's ID badge and NIH network access/email.

Resource:

<http://www.idbadge.nih.gov/faqs/general.asp>

“ID Badge Expiration Date”?

Found in NED under → NIH Services Info

ID badge expiration date:

- is the expiration date of a person's ID badge.
- has **no** impact on network access (e-mail, etc).
- is a required field and will default to five (5) years unless determined by an AO/AT to be shorter in length when requesting an ID badge in NED (or by DPSAC during the badge issuance process).

NIH ID badge:



- is generally issued for up to one year.
- summer interns receive badges that expire on 9/30 of the year they are issued.
- also called “legacy” or “non-PIV” badges.

HHS ID badge:



- expiration date for all HHS ID badges is five (5) years.
- also called a “smartcard” or a “PIV card”.